



August 24, 2005

OK Department of Civil Emergency Management
Attn: Dale Magnin
P.O. Box 53365
Oklahoma City, OK 73152

RE: HMEP Grant Application- FY 05 – August 2005 Report – Oklahoma County

Dear Dale,

The following report details the activities of the Oklahoma County LEPC.

Task 1

Meet the minimum requires for representation (Oklahoma Statute 27A Section 4-2-103).

Result

The Oklahoma County LEPC membership continues to meet the requirements of State Statute 27A Section 4-2-103. A list of current membership names, addresses and organizations is available from the LEPC.

Task 2

Have an elected Chairman

Result

Oklahoma County LEPC continues to have an elected Chair. Elections were held on December 8, 2004 and Ronnie Warren was elected as Chair. Jim Warram remains as the Vice-Chair of the OK County LEPC Chairman.

www.okcountylepc.org

Oklahoma County LEPC Mission Statement

To enhance the protection of the community and environment from hazardous material incidents through planning, preparation and communication between citizens, business and government.

Task 3

Develop or review and update bylaws annually.

Result

The 2005 revision of the by-laws has been completed. The by-laws have been updated and posted on the Oklahoma County LEPC website – www.okcountylepc.org.

Task 4

Maintain a designated 24-hour spill reporting number in the county and a point of contact name and address.

Result

The Oklahoma County LEPC maintains a 24-hour spill reporting number and point of contact name and address through the Oklahoma County LEPC website, www.okcountylepc.org. This e-mail routes all 24-hour spill notifications to the e-mail of the Chairman, Vice-Chairman and Secretary.

Task 5

Participate in a HAZMAT exercise annually.

Result

Exercises that LEPC members have observed, participated in or acted as an advisor include:

Tulsa FD, Midwest City FD, Oklahoma City FD, Norman FD, Lawton FD, Claremore FD, Oklahoma Highway Patrol, Oklahoma Highway Patrol Bomb Squad, OKC Bomb Squad, OKC Water Department, Moore FD, OU Medical Center, WMD CST 63rd National Guard Hazardous Materials Team and Eastern OK County Emergency Response Drill.

Task 6

Review and update LEPC Emergency Response Plan annually.

Result

The Oklahoma County LEPC Emergency Plan has been reviewed by an OK County LEPC subcommittee. No updates were necessary. The OK County Emergency Director keeps this plan.

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Task 7

Conduct regular LEPC meetings and provide public notification of meetings.

Result

The Oklahoma County LEPC continues to have monthly meetings on the second Wednesday of each month for a minimum of 10 meetings per year. Agendas and minutes for the meetings are posted on the LEPC website www.okcountylepc.org.

Task 8

Maintain a system to receive Tier II reports and respond to public requests for information.

Result

The Oklahoma County LEPC continues to receive Tier II reports and file them so that they are available to the public. The Oklahoma County LEPC has not received any requests for information within the last several years.

Task 9

Sponsor or co-sponsor some type of outreach activity; such as Risk Management Plan rollouts, CAMEO classes, EPA workshop, HAZMAT training, WebPages, etc.

Result

The Oklahoma County LEPC has developed a webpage and adds outreach information as appropriate.

The Oklahoma County LEPC hosted DEQ with a recent class on using Tier II submit.

The Oklahoma County LEPC worked with the OHMERC to distribute the Shelter in Place brochures at the Oklahoma Safety Council Annual Conference.

In addition, the Oklahoma County LEPC maintains a budget account with Oklahoma County for receipts of grant monies.

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If you have any questions, or if you need any additional information, please contact Ronnie Warren at ronnie.warren@okc.gov; Jim Warram at (405)324-3809 - Jim.Warram@sdms.usa.xerox.com; or Joyce Huckabay at (405) 670-0238, huckabayj@ggc.com.

Ronnie Warren

Ronnie Warren
OK County LEPC Chairman

www.okcountylepc.org

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