

October 1, 2010,

To: OK Department of Emergency Management
Attn: Bonnie McKelvey
P.O. Box 53365
Oklahoma City, OK 73152

From: Oklahoma County LEPC
Jon Hall, Chairperson
P.O. Box 2775
Oklahoma City, Ok. 73101

RE: Report for Oklahoma County Local Emergency Planning Committee (LEPC)

Dear Bonnie:

The following report details the previous activities of the Oklahoma County LEPC and current planned activities.

Task 1

Meet the minimum requirements for representation (Oklahoma Statute 27A Section 4-2-103).

Result

The Oklahoma County LEPC membership continues to meet the requirements of State Statute 27A Section 4-2-103. A list of current membership names, addresses and organizations is available on the LEPC web site.

Task 2

Have an elected Chairman

www.okcountylepc.org

Oklahoma County LEPC Mission Statement

To enhance the protection of the community and environment from hazardous material incidents through planning, preparation and communication between citizens, business and government.

Result

Oklahoma County LEPC held its election of officers on December 9, 2009. Jon Hall was elected as Chairman and Mike Bower Vice-Chairman. Elections for 2011 will occur in December of 2010.

Task 3

Develop or review and update bylaws annually.

Result

The 2010 revision of the by-laws was completed at the February 10, 2010 committee meeting. The by-laws have been updated and posted on the Oklahoma County LEPC website. www.okcountylepc.org. The by-laws will be reviewed, beginning in November of 2010 and updated and posted by February of 2011.

Task 4

Maintain a designated 24-hour hazardous material spill reporting phone number and a point of contact name and address.

Result

The Oklahoma County LEPC maintains a 24-hour spill reporting number, 405-739-1386, and point of contact name and address through the Oklahoma County LEPC website, www.okcountylepc.org. This e-mail routes all 24-hour spill notifications to the e-mail of the Chairman, Vice-Chairman and Secretary.

Task 5

Participate in a HAZMAT exercise annually.

Result

The Oklahoma County LEPC participated in a training/exercise event hosted by the Oklahoma Pipeline Association (OPA) on April 15th, 2010 in Edmond Ok. The Chair, Vice Chair, Ok County Emergency Manager and 3 other LEPC participants participated. The exercise conducted, involved a construction contractor, damaging a natural gas pipeline while digging. The group walked through initial response actions; including setting up cold/warm/hot zones, evacuation/shelter in place procedures, and rescue operations. The group also discussed the ICS response structure and responded in accordance with the OK County Emergency Response Plan.

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Task 6

Review and update LEPC Emergency Response Plan annually.

Result

The Oklahoma County LEPC Emergency Plan has gone through some substantial format changes in 2010 and the LEPC will begin review in November of 2010.

Task 7

Conduct regular LEPC meetings and provide public notification of meetings.

Result

The Oklahoma County LEPC continues to have monthly meetings on the second Wednesday of each month. Agendas and minutes for the meetings are posted on the LEPC website www.okcountylepc.org.

Task 8

Maintain a system to receive Tier II reports and respond to public requests for information.

Result

The Oklahoma County LEPC continues to receive Tier II reports and process them so that they are available to the public. The Oklahoma County LEPC provides Tier II Information to 26 Fire Departments in Oklahoma County thru a written agreement with the Oklahoma Department of Environmental Quality (DEQ).

Task 9

Sponsor or co-sponsor an outreach activity; such as Risk Management Plan rollouts, CAMEO classes, EPA workshop, HAZMAT training, WebPages, etc.

Result

The Oklahoma County LEPC has developed a web site and adds outreach information as appropriate.

The Oklahoma County LEPC coordinated with the Oklahoma City Storm Water Quality to distribute Oklahoma County LEPC information flyers and provide a briefing at the OKC Stormwater Quality Workshop held in May of 2010. This workshop was a 2 day

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event designed for Industry within the OKC metro area and had an attendance of well over 75 different industry representatives.


During our May meeting, we sponsored an LEPC outreach effort held at Rose State College and presented a basic Ok. County LEPC Roles, Responsibilities, and Future Goals presentation.

The LEPC sponsored one attendee at the 2010 Hotzone Conference and funded a HazMat team for participation in the 2010 HazMat Challenge with funding provided by OEM.

The Oklahoma County LEPC also participated with a booth at the 2010 Oklahoma Emergency Management Conference and had multiple attendees at the conference who attended various training events and briefings. The LEPC also co-sponsored the conference.

If you have any questions, or if you need any additional information, please contact Jon Hall, Chairman, at jon.d.hall@faa.gov or Vice Chairman, Mike Bower, at mbower@midwestcityok.org.

Respectfully,


Jon Hall
OK County LEPC Chairman

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