



March 11, 2010,

To: OK Department of Emergency Management
Attn: Bonnie McKelvey
P.O. Box 53365
Oklahoma City, OK 73152

From: Oklahoma County LEPC
Jon Hall, Chairperson
P.O. Box 2775
Oklahoma City, Ok. 73101

RE: Report for Oklahoma County Local Emergency Planning Committee (LEPC)

Dear Bonnie:

The following report details the previous activities of the Oklahoma County LEPC and current planned activities.

Task 1

Meet the minimum requirements for representation (Oklahoma Statute 27A Section 4-2-103).

Result

The Oklahoma County LEPC membership continues to meet the requirements of State Statute 27A Section 4-2-103. A list of current membership names, addresses and organizations is available on the LEPC web site.

Task 2

Have an elected Chairman

www.okcountylepc.org

Oklahoma County LEPC Mission Statement

To enhance the protection of the community and environment from hazardous material incidents through planning, preparation and communication between citizens, business and government.

Result

Oklahoma County LEPC held its election of officers on December 9, 2009. Jon Hall was elected as Chairman and Mike Bower Vice-Chairman.

Task 3

Develop or review and update bylaws annually.

Result

The 2010 revision of the by-laws was completed at the February 10, 2010 committee meeting. The by-laws have been updated and posted on the Oklahoma County LEPC website. www.okcountylepc.org.

Task 4

Maintain a designated 24-hour hazardous material spill reporting phone number and a point of contact name and address.

Result

The Oklahoma County LEPC maintains a 24-hour spill reporting number, 405-739-1386, and point of contact name and address through the Oklahoma County LEPC website, www.okcountylepc.org. This e-mail routes all 24-hour spill notifications to the e-mail of the Chairman, Vice-Chairman and Secretary.

Task 5

Participate in a HAZMAT exercise annually.

Result

The Oklahoma County LEPC also planning to identify an opportunity to conduct a joint exercise with a local Industry required to file Tier II reports. An Exercise committee has been established and will begin event coordination activities at the April LEPC meeting.

Task 6

Review and update LEPC Emergency Response Plan annually.

Result

The Oklahoma County LEPC Emergency Plan will be reviewed by the OK County LEPC Planning subcommittee in 2010. The plan will be going through some

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substantial format changes in 2010 and therefore, may not be ready for review until late this year.

Task 7

Conduct regular LEPC meetings and provide public notification of meetings.

Result

The Oklahoma County LEPC continues to have monthly meetings on the second Wednesday of each month. Agendas and minutes for the meetings are posted on the LEPC website www.okcountylepc.org.

Task 8

Maintain a system to receive Tier II reports and respond to public requests for information.

Result

The Oklahoma County LEPC continues to receive Tier II reports and process them so that they are available to the public. The Oklahoma County LEPC provides Tier II Information to 26 Fire Departments in Oklahoma County thru a written agreement with the Oklahoma Department of Environmental Quality (DEQ).

Task 9

Sponsor or co-sponsor an outreach activity; such as Risk Management Plan rollouts, CAMEO classes, EPA workshop, HAZMAT training, WebPages, etc.

Result

The Oklahoma County LEPC has developed a web site and adds outreach information as appropriate.

The Oklahoma County LEPC will host a training event for industry, the public, and college students pursuing degrees in the chemical industry or similar fields of study. This event will be designed to educate participants as to what the LEPC is all about and what it does do and what it can do to assist the community and industry in preparing for and responding to emergency events.

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The Oklahoma County LEPC plans to work with the Oklahoma City Storm Water Quality to distribute Oklahoma County LEPC information flyers at the April 17th Earth Day events or future events sponsored by OKC SWQ.

During our March meeting, we will offer a class entitled 'LEPC 101'.

Additional outreach efforts

Oklahoma County LEPC is considering sending letters to all reporting facilities to remind them of their statutory requirement to participate in LEPC.

The LEPC Chair has plans to make personal visits to the more critical industries in OK County and introduce the LEPC and encourage participation.

If you have any questions, or if you need any additional information, please contact Jon Hall, Chairman, at jon.d.hall@faa.gov or Vice Chairman, Mike Bower, at mbower@midwestcityok.org.

Respectfully,



Jon Hall
OK County LEPC Chairman

www.okcountylepc.org

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