

# Minutes of the Meeting

## OK County LEPC Meeting

January 8, 2003

2:00 PM

OSU Extension Center

Meeting called by: Jim Warram

Minutes Taken by: Joyce Huckabay

1. Called to order by Jim
2. Welcome new members
  - Valerie Gulick – Bachman Services
  - Cheryl Arnold – Tinker AFB
3. Welcome guests
  - Steve Mason – EPA Region VI
  - Christy Tullis – Weston Solutions, Inc.
  - Angie Mills – Weston Solutions, Inc.
  - Randy Meshell – Lawton Fire Department
4. Approval of minutes – No minutes were approved. November meeting was the luncheon and there were not enough members at the December meeting.
5. Approval of the Treasurer's Report - Phil McCowan presented the treasurer's report. Tommy Childers made a motion to approve the treasurer's report. Joyce Huckabay seconded the motion.
6. Program – Tom Bergman – CAMEO (Computer Aided Management of Emergency Operations) and Tier II Submit – Tom gave an excellent presentation on Tier II submit and CAMEO. Tier II Submit class will be held on February 3, 2003. For additional information on Tier II Submit or CAMEO classes – see [http://www.okcountylepc.org/training\\_classes.htm](http://www.okcountylepc.org/training_classes.htm) for more information.
7. Public Comments-  
None
8. New Business –
  - 8.1. Audit of Books – Phil McCowan requested an audit of the books. Larry Jenkins, Bachman Services, Inc. agreed to lead the audit committee.
  - 8.2. University of Phoenix will be conducting classes on Emergency Response Planning. For additional information contact Lloyd Smith at the University of Phoenix.
  - 8.3. Corrections to website – Tier II reports are due on March 1, 2003 NOT February 1, 2003.
  - 8.4. CAMEO workshop break – a motion was made to fund one of the breaks during the CAMEO workshop. The committee approved the motion.
  - 8.5. Clint's new e-mail address is: [cfireknight@netscape.com](mailto:cfireknight@netscape.com)
  - 8.6. Request to purchase Front Page Editor for Joyce to use on website – Committee approved the purchase.
  - 8.7. Clint announced that he is serving on the Homeland Security Equipment and Training Committee – there will be 8 regional teams located throughout the state.
  - 8.8. Motion was made to offset the Treasurer and Secretary elections – Motion was carried. A new Secretary will be elected in December 2003.
9. Old Business -
  - 9.1. Elections – Clint Greenwood was re-elected as the OK County LEPC Chair. Dwight Dobbins was elected to the OK County LEPC Treasurer. Both were elected without dissent.
  - 9.2. EHS Letters – further discussion was tabled until David VanNostrand could attend the meeting.
10. Meeting Adjourned