

# Minutes of the Meeting

## OK County LEPC Meeting

January 11, 2006  
2:00 PM  
OSU Extension Center

Meeting called by: Jim Warram  
Minutes Taken by: Joyce Huckabay

1. Called to order and introduction of members by Jim Warram
2. Treasurer's Report – Report made by Dwight Dobbins. A motion to approve the minutes was approved by Getty Williams. Larry Jenkins seconded the motion. All were in favor of approving the minutes.
3. Public Comments-  
No Public Comments
4. Spill Notifications  
None
5. Old Business –
  - 5.1. Notification Letter to Tier II facilities – Beth Montgomery reminded the Committee that the suggestion had been made to send a letter to all Tier II facilities reminding them that they should be attending the LEPC. AI- David Barnes was going to look around and see if he could find the letter that David VanNostrand sent out. The committee will defer sending this letter until March/April after Tier II for 2005 have been submitted. We can then use the new submittal list for the mailout. Ron Micue suggested that Tier II letters should be sent to the Preparer and not the Responsible Party.
  - 5.2. CERT Training – Ronnie Warren asked about the status of the LEPC donation to for CERT training. The LEPC believes we need an itemized list before we can approve any donation. AI – Ronnie will forward the itemized list to Jim Warram.
6. New Business –
  - 6.1. LEPC Elections – Ronnie Warren has chosen to step down as LEPC Chairman. Mike Bower, Midwest City Emergency Manager, and Clint Greenwood, OKCFD, were nominated for Chairman. Clint's acceptance has since been withdrawn. Other nominations should be sent to Jim Warram prior to the February 8<sup>th</sup> meeting to be included in the election of LEPC Chairman.
  - 6.2. LEPC Conference - The OK County LEPC will be sending three representatives to the LEPC conference in Little Rock. One of the representatives will have their expenses paid by the EPA. The expenses for the other two representatives will be paid by the OK County LEPC. Representatives will be Mike Bower, Midwest City EM, Gary Renfrow, SORB, and Daniel Bostwick, Tinker AFB. All representatives will need to fill out an expense report and submit to Dwight Dobbins for re-imbursement. AI - Joyce will send the LEPC expense report to the representatives.
  - 6.3. DOT Hazmat Training – At the Central OK EM meeting, Aubrey Campbell, DOT, offered to conduct training classes and/or presentations on DOT haz mat. AI- David Barnes will contact him to determine potential program or training dates.
  - 6.4. Exercises – Jonathon Hull, Tinker AFB, and Beth Montgomery, Integris Health, indicated there are several exercises scheduled in the next several months. AI -

Jonathon and Beth will send the information on the exercises via e-mail to Joyce Huckabay. AI - Joyce will forward the information to LEPC members. If others have information on exercises that LEPC members may participate in, please send the information to [Joyce](#).

7. Program – Lloyd Smith – Business and Government Continuity Plans. Lloyd gave a presentation on the importance of pre-planning. He will be having a seminar at the end of January. For more information, contact [Lloyd Smith](#).
8. Meeting Adjourned