

# *Minutes of the Meeting*

**OK County  
LEPC Meeting**  
**August 8, 2007 - 2:00 PM**  
**OSU Extension Center**

Meeting called by: David Barnes  
Minutes Taken by: Jon Hall

1. Called to order and introduction of members by David Barnes
2. Dwight Dobbins provided an updated Treasury report to the LEPC to include the outcome of the June training sponsored by the Committee.
3. Public Comments – None
4. Spill Notifications –David mentioned one small Natural Gas leak in the area of Rockwell and Sorghum Mill Road that was quickly remedied.
5. Old Business –
  - 5.1. THE OKC Storm Water Quality office will have a booth at the 2007 Oklahoma State Fair this year and is willing to allow the Oklahoma County LEPC to use this booth to hand out the newly reproduced Shelter In Place pamphlets. The fair dates are 13 – 23 September. The LEPC will need to provide volunteers to assist with the booth from the hours of 10:00 am to 9:00 pm each day of the fair. All volunteers can contact Zenobia Napoleon at 297-1797 to sign up for specific times.
  - 5.2. The Tier II reports have been provided to the LEPC and Mike Bower and David Barnes have begun distribution. A CD has been developed containing all Oklahoma County Tier II reports and the Fire Departments present at the August meeting received and signed for their copy. Other Fire Departments will receive copies through personal visits or mailings.
  - 5.3 The LEPC members present were given an opportunity to review the LEPC By-Laws and a motion to approve the By-Laws was made followed by a unanimous approval of all members present.
  - 5-4 Discussion was continued regarding LEPC sponsorship of the upcoming National Emergency Managers Association Conference. David Barnes proposed that the Oklahoma County LEPC provide \$1,000 toward sponsoring a portion of the conference. A vote was taken with the members present unanimously approving the sponsorship and amount proposed.
6. Treasurer's Report – Dwight gave a treasurer's report.
7. New Business –
  - 7.1. With the approval of the LEPC By-Laws at the August meeting Mike Bower will be submitting the final 2007 State Grant paperwork for approval this month.
  - 7.2 . Mike Magee provided the LEPC with an updated copy of the Edmond Emergency Operations Plan.
8. Program – Tom Bergman provided a review of the Cameo program and how the program relates to the Tier II information distributed by the LEPC. Other capabilities of the program were demonstrated and all were reminded that they could request further training to be scheduled with Tom as needed.
9. Meeting Adjourned

Next Meeting: September 12, 2007