

Minutes of the Meeting

OK County LEPC Meeting

December 10, 2008 - 2:00 PM
Regional Emergency Operations Center

Meeting called by:

Mike Bower

Minutes Taken by:

Jon Hall

Members Present

Dean Findley	OKC EM	Brent Koeninger	OKC Fire
Mike Bower	MWC EM	Patricia Eaker-jarrett	OSDH
Jon Hall	FAA	Rebecca Dallen	OKC SWQ
Richard Smith	VA	Kevin Bahjat	OKC SWQ
Ted Hunter	Tinker AFB EM	Jami Murphy	DEQ
Blaine Bolding	OCCHD	Dean Findley	OKC EM
Shelby Blundell	Rose State	Lucien Jones	OKC COMM Ctr.
Ivan Quate	Rose State	Chris Fields	OKC FD
Dan Biby	Biby Assoc.	David Burright	OK County EM
David Perez	OK Air Nat. Guard		

1. Called to order by Mike Bower.
2. Previous meeting minutes were reviewed and approved.
3. Spill Notifications –None.
4. Public Comments – None
5. Old Business –
 - 5.1. Mike reported that all report filings with DEQ were completed and all Tier II Reports have been e-mailed to the 22 OK County Fire Departments.
 - 5.2. Mike Bower was nominated to attend the Region VI LEPC Conference in January, conference expenses will be sponsored by the OK County LEPC. Mike agreed to attend and will bring back a report.
 - 5.3. Rebecca Dallen, volunteered to become the new OK County LEPC Treasurer to replace Dwight Dobbins. The Committee approved with a unanimous vote.
 - 5.4. Vote on BY-Law Issues was postponed to the January Meeting. Issues to be voted on are:
 - Frequency and conduct of financial audit. (Article III, Section 8. Treasurer)
 - Proposition: An annual financial audit will be conducted by the Chair and Vice Chair no later than December of each year. A report will be provided at the following Monthly LEPC Meeting.
 - Standing Committees. (Article IV, Section 2)
 - Proposition: Remove all standing committees from By-Laws and utilize Ad Hoc committees only.

- Definition of a member. (Article II, Section 2)
 - Proposition: An active member will be defined as one who had attended at least 2 meetings in the previous calendar year. However, one will be considered an active member after their first attendance of an LEPC Meeting.

6. Treasurer's Report – The treasurer's report was reviewed and approved by the committee.

7. New Business –

7.1. Mike reported that the OK State LEPC Grant money has increased to \$4000.

7.2. A nominating committee was established to make nominations for the 2009 OK County LEPC Chair and Vice Chair positions. Volunteering to serve on the committee are:

- Jami Murphy (DEQ) Chair of nominating committee
- Shelby Blundell (Rose State)
- David Perez (OK Air Natl. Guard)
- Jon Hall (FAA)

7.3. The January LEPC Meeting will be held the 21st of January to allow Mike Bower to bring a report back from the Region VI LEPC Conference.

8. Program – Brent Koeninger with the OKC Fire Department briefed the group on the new structural collapse search dog program.

9. Meeting Adjourned

Next Meeting: January 21, 2008 – At the Regional Emergency Operations Center.