

# Minutes of the Meeting

## OK County LEPC Meeting

September 10, 2008 - 2:00 PM  
REOC 4600 N. Martin Luther King Blvd.

Meeting called by: Gary Renfrow  
Minutes Taken by: Jon Hall

### Members Present

Gary Renfrow	Sorb Technology	David Perez	OK Air National Guard
Mike Bower	MWC EM	Tom Bergman	OK DEQ
Jon Hall	FAA	Jami Murphey	OK DEQ
David Barnes	OK County EM	David Burright	OK County EM
Mike Magee	Edmond EM	Rob Carter	Warr Acres Fire
Diann Riter	TAFB EM	Kenny Koger	Warr Acres Fire
Rebecca Dallen-Malget	OKC SWQ	Charles Hall	FAA
Kevin Bahjaf	OKC SWQ	Earnest Baxter	Tinker Fire

1. Called to order by Gary Renfrow.
2. Previous meeting minutes were reviewed and approved.
3. Spill Notifications – Discussed train derailment in Luther OK, Propane Tanker hit by train in Medford Ok, and 19,000 Gal. Methanol spill at Sunnyslane and Reno.
4. Public Comments – None
5. Old Business –
  - 5.1. Mike and Gary are working on future Grants for the OK County LEPC.
  - 5.2. The committee discussed 3 items of concern identified by the By-Law Review Committee. Discussion will continue and the committee will vote on resolutions at the October meeting.
    1. Frequency and method of the financial audit. Recommendation has been made to have a yearly financial audit performed by the Chair and Vice Chair of the committee.
    2. Standing Committees. Should the group keep all of the standing committees identified in the current By-Law's. Currently the committees are as follows:
      - Education Committee
      - Public Relations / Awareness Committee
      - Finance Committee
      - Ad Hoc Committees.Current recommendation is to keep the Ad Hoc Committee and to consider the need for all other committees. Any committee deemed appropriate will need to begin operating as required by the rules for standing committees.
    3. Definition of a Member. Currently a member is required to attend one meeting in 12 months to be considered an active member. Recommendation is to increase this to 4 meetings per year. Also recommend differentiating between an Active Member and an Active Member Organization.
  - 5.3. The LEPC Conference is scheduled for July 12 – 14, 2009. Current LEPC members should let Gary or Mike know if they are interested in attending. A trip report would be required upon returning to the next LEPC meeting.

- 5.4. Volunteers are still needed for the OKC Storm Water Quality booth at the Ok. State Fair. Shifts are generally 3 or 4 hours and the booth is inside the Made in Oklahoma Building. Volunteers should contact Zenobia Napoleon at 297-1797.
- 5.5. The Ok. State Emergency Management Conference will be held October 7-9, 2008 at the Reed Center in Midwest City. Those wanting to register should visit - <http://www.ok.gov/OEM/documents/2008%20Conf%20Appl%20.pdf> – to register for the conference by 16 Sept. to receive the lower rate.
  - The Committee will vote at Octobers LEPC meeting on whether to co-sponsor a hospitality event for the conference.
  - October's LEPC meeting will be held at the Reed Center during the Conference.
6. Treasurer's Report – The treasurer's report was reviewed and approved by the committee.
7. New Business – Tom Bergman briefed that he had been contacted by the Cleveland County LEPC about registering for a grant to have a Commodity Flow Study performed. Tom encouraged the OK LEPC to coordinate with Cleveland County to make this a much broader study and provide for a consolidated grant for all counties in and around Oklahoma County. Mike Bower will make contact to discuss this with Cleveland County LEPC representatives.
8. Program – Tom Bergman provided information regarding Tier II reporting and distribution as well as an overview of the new version of MARPLOT to be released in January of 2009.
9. Meeting Adjourned

Next Meeting: October 8, 2008 – At the Reed Center in Midwest City Ok.