

Minutes of the Meeting

**OK County
LEPC Meeting**
February 18th, 2011 – 2:00 PM
RMACC

Meeting called by: Jon Hall
Minutes Taken by: Lisa Kuefler

Members Present

Tonia Jacob	OU College of Nursing	Henry Nguyen	OU College of Nursing
Jamie Shutterly	OU College of Nursing	Aaron Folsum	UCO
James Bickel	OU College of Nursing	Brett Eaton	Johns Manville
Lisa Waught	OU College of Nursing	Jeff Sceils	Midwest City FD
Silence Hyuelc	OU College of Nursing	Debbie Cunningham	ODAFF
Gary Renfrow	SORB Technology	Brandon Grissom	Cox Communications
Lisa Kuefler	Tinker AFB EM	Josephe Gitersonke	Tinker AFB
Diann Riter	Tinker AFB EM	Floyd Shockley	UCO
Jon Hall	FAA	Brian Bradley	Deaconess Hospital
James McCutcheon	International Paper	Ed Lewis	AMEC
Gerald Byrne	Chefs Requested Food	Jeremy Coffey	City of OKC
Buck Pearson	City of OKC	David Barnes	OK County EM
Brandi Bass	OU College of Nursing	Catreana McMullen	Chesapeake Energy
Cheryl Arnold	Tinker AFB	Jennifer Privett	Anadarko Minerals
Cassie Matthew	OU College of Nursing	Ron Micue	Integris Health
Nicole Wolff	OU College of Nursing	Roddy Howald	Southwest United
Alice Benge	Charter Oak	Barbara Lynn	Charter Oak
Paul Turner	Cameron	Thomas Nabarrs	Americold
Mike Magee	City of Edmond	Mohammed Alibrahim	UCO
Chris Fields	OCFD	David Burright	OK County EM
Jami Murphy	DEQ	Rebecca Dallen	City of OKC
Valerie Gulick	Bachman Services		

1. Called to order by Jon Hall.
2. Previous meeting minutes were reviewed and approved. Motion to approve by David Barnes, 2nd David Burright.
3. Treasurer's Report –The treasurer's report was reviewed and approved. Motion to approve by Mike Magee, 2nd Diann Riter.
4. Public Comments – None.
5. Spill Notifications – None

6. Old Business –

6.1- HAZMAT Awareness Class-Clint Greenwood has agreed to instruct HAZMAT Awareness courses for the LEPC. The training will be conducted through OSU fire services training (OSU FST). OSU FST will provide the funding for the instructor and materials for the course. A representative from OSU FST will coordinate with Clint on the dates of the course. At the time, the LEPC would like to hold courses in June or July and once again in October. The courses will be held on the weekends to work with work schedules of attendees.

6.2- Consolidated CAMEO Training Course-The course will be conducted from 0800-1400 on June 8th, 2011. This will be the same date as the June LEPC meeting to allow attendees the chance to attend the training and stay for the meeting after. Jami Murphy will contact offices without CAMEO access to invite them to training. The course date of June 8th, 2011 will also allow time for filed Tier II reports to be updated in CAMEO. This course is good for those that are involved with Hazardous Waste Operations and Emergency Response Standard (HAZWOPER) or Risk Management Plan (RMP) facilities.

6.3- Jon Hall reviewed the final changes in the LEPC by-laws for the meeting attendees. The changes include: an adjusted purpose statement, changes to the wording of nomination and elections of officers, changes to responsibilities of the LEPC secretary, updated requirements for requests for information, standardization of the current subcommittees. The updated by laws were approved with a motion by Ron Micue, 2nd Catreana McMullen.

6.4-Industrial Storm Water Quality Workshop Sponsorship- The SWQ workshop will be held on May 3rd and 5th. The workshop provides training for companies to meet state and federal requirements to monitor storm water runoff and keep storm water clean. Companies have a requirement to train their staff and this workshop provides a great venue to do that as well as help the LEPC reach out to these companies for participation. By sponsoring the workshop, the LEPC will be allowed to have a table set up to provide briefings on the LEPC purpose and give out promotional items. Ron Micue made a motion to sponsor four weather radios to give out at the workshop. The motion was approved with 2nd by Dean Findley.

7. New Business –

7.1- Upcoming Training Events- The Renewable Fuels Association has provided the LEPC with Ethanol Emergency Response training materials. Jon Hall will use the materials to cover portions during LEPC meetings.

Transcaer is conducting a nationwide safety training tour with the focus of Anhydrous Ammonia Awareness training. The training includes both classroom and hands-on elements to specifically address anhydrous ammonia and emphasizing real life applicability in dealing with the product. The LEPC is hoping to coordinate a date for training with Transcaer this fall.

BNSF railway may be ready to conduct training for the LEPC in the fall. More to come on this topic at future meetings.

8. Program- Tom Bergman from the Oklahoma Department of Environmental Quality (ODEQ) presented an overview of Tier II reporting and CAMEO refresher training. Tom Bergman conducts training across the United States and can train to the needs of the audience. To find out more information on future training please go to the ODEQ website: www.deq.state.ok.us and click on CAMEO- Computer Aided Management of Emergency Operations under the topic "Information & Publications".

9. Meeting Adjournment

Next Meeting: March 9th , 2011