

# Minutes of the Meeting

**OK County  
LEPC Meeting**  
April 13th, 2011 – 2:00 PM  
RMACC

Meeting called by: Jon Hall  
Minutes Taken by: Lisa Kuefler

## Members Present

Lisa Kuefler	Tinker AFB EM	David Burrigh	OK County EM
Gary Renfrow	SORB Technology	Buddy Hatchel	City of Edmond EM
David Perez	OK ANG	Dean Findley	OKC Fire
Doug Mason	OK ANG	James McCutcheon	International Paper
Robert Griffin	OK ANG	David Barnes	OK County EM
Diann Riter	Tinker AFB EM	Jon Hall	FAA
Jennifer Cunkle	OK ANG	Jami Murphy	DEQ
Rebecca Dallen	City of OKC	Donna Sewell	Xerox Corporation
Jordan Carter	Devon Energy	Mike Bower	City of Midwest City EM
Mike Magee	City of Edmond EM	Jim Hock	Del City FD
Jason Knight	OCPD	Daniel Baseley	Tinker AFB BEE
Damon Yost	Environmental Mgmt		

1. Called to order by Jon Hall.
2. Previous meeting minutes were reviewed and approved. Motion to approve by B. Hatchel, 2<sup>nd</sup> J. Hock.
3. Treasurer's Report – The treasurer's report was reviewed and approved. Motion to approve by M. Magee, 2<sup>nd</sup> B. Hatchel.
4. Public Comments – None.
5. Spill Notifications – Mike McGee reported a spill at Highway 3 and Sara Road. 6,500 gallons of unleaded gasoline and 1500 gallons of diesel were spilled on March 25<sup>th</sup>, 2011 as a result of a vehicle accident. Oklahoma City fire responded to the incident.
6. Old Business –
  - 6.1- HAZMAT Awareness Class- Jon Hall discussed possible course dates with Clint Greenwood. Clint suggested July 9<sup>th</sup>, 2011 and October 1<sup>st</sup>, 2011. Both suggested dates are on a Saturday, which will make it easier for volunteer fire fighters to attend. The suggested training location is Easter Oklahoma Technology Center. A motion to approve the two suggested dates was made by Jon Hall and 2<sup>nd</sup> by D. Perez. A motion was made by Rebecca Dallen to sponsor lunch at the event and the motion was 2<sup>nd</sup> by D. Barnes. Jon will confirm that the training is funded through HMEP funding.
  - 6.2- Consolidated CAMEO Training Course- CAMEO training is scheduled for June 1<sup>st</sup>. The tentative location will be at the Eastern Oklahoma Technology Center. Jon Hall will confirm that Tom Bergman will be able to access the room one day prior to class to set up computers for training. Jami Murphy made a motion to provide lunch for the training. Motion 2<sup>nd</sup> by D. Barnes.
  - 6.3- Oklahoma Pipeline Awareness (OPA) Exercise Simulation- This topic has been postponed until May. Jon Hall will contact OPA for more information.

6.4- TRANSCAER National Outreach Group- TRANSCAER has appointed Jon Hall as the state representative for training in Oklahoma. TRANSCAER (Transportation Community Awareness and Emergency Response) is a voluntary national outreach effort that focuses on assisting communities to prepare for an to respond to a possible hazardous material transportation incident. TRANSCAER members consist of volunteer representatives from the chemical manufacturing, transportation, distributor, and emergency response industries, as well as government. TRANSCAER promotes safe transportation and handling of hazardous materials. TRANSCAER educates and assist communities near major transportation routs about hazardous materials. TRANSCAER aids community emergency response planning for hazardous material transportation incidents. For more information on the types of training and resources TRANSCAER provides please visit their website at [www.transcaer.com](http://www.transcaer.com) .

6.5- Oklahoma Emergency Management Conference- David Barnes still interested in suggestions for topics. Would greatly appreciate any sponsorship from the LEPC. Mike Bower suggested we donate the same amount as last year. Mike Bower made a motion to approve a donation of \$750 to sponsor the OEM Conference. D. Burright 2<sup>nd</sup> the motion. In return for sponsorship, the Oklahoma County LEPC will be able to have a table at the conference to represent the LEPC.

6.6- Combined Meth-Lab Response Training- This training is provided by the Merit Group. For more information please visit their website at [www.the-meritgroup.com/TrainingPrograms.html](http://www.the-meritgroup.com/TrainingPrograms.html) At this time the LEPC is not interested in pursuing this training.

6.7- Cold Zone Conference- The Cold Zone Conference will be held in Minnesota from May 12-14, 2011. The group was polled for interest in attending this conference. No one in the group expressed interest in attending.

6.8- NETC Emergency Medical Services Incident Operations Course- This is a pilot course being held on June 26- July 1<sup>st</sup>, 2011. EMS personnel/officers/supervisors review ICS and study proper incident command techniques for management of medium to large incidents involving multiple sick or injured patients. Topics covered include problem-solving and EMS functions with incident command, resource management, interagency and mutual aid, size-up and strategy, tactics and action plans, EMS company operations, pre-incident preparation, incident organization, and strategic command. This training is focused on the EMS community.

6.9- Future Meeting Programs: Bill Ward from the Missouri Air National Guard will be briefing the LEPC in August 2011 on the topic of Military Support to Civil Authorities. Jon Hall is currently coordinating a date with Lisa Vaughan from OCCC for an on site meeting and tour of their facility. Elizabeth Baldwin from the Oklahoma Department of Health is interested in briefing the LEPC's on Mass Immunization and Prophylaxis (MIP) sites and how the LEPC can be involved. This briefing is in the process of being coordinated to occur in July 2011. Jon Hall is also working on coordinating a briefing from the flood plain manager to speak to the group in late 2011.

7. New Business – None
8. Program: Jon Hall presented training material on Ethanol Emergency Response. The group watched a video on ethanol emergency response procedures and research that has gone into improving response capabilities during ethanol emergencies. Jon presented a slide show to further discuss consideration of ethanol emergency response and there was a short discussion among the group at the end of the briefing focusing on considerations for response in our local area.
9. Meeting Adjournment

Next Meeting: May 11th, 2011