

Minutes of the Meeting

**OK County
LEPC Meeting**
July 13th, 2011 – 2:00 PM
RMACC

Meeting called by: Jon Hall
Minutes Taken by: Lisa Kuefler

Members Present

Diann Riter	Tinker AFB EM	Rebecca Dallen	OKC SWQ
Ivan Quate	SAME	Tom Tarr	Cameron Int'l
Ron Micue	Integriss	Jordan Carter	Devon Energy
Jennifer Cunkle	ANG	Gary Renfrow	SORB Technology
Kevin Bahjat	OKC SWQ	Lucien Jones	OKC Communications
Jon Hall	FAA	Elizabeth Billingsley	OCC Health Department
Jennifer Shubert	ANG	Jamie Murphy	DEQ
Donna Sewell	Xerox	Mike Bower	MWC EM
Jim Hock	Del City FD	Buck Pearson	City of OKC
Wendi Marcy	OSDH	Patrick Holder	Devon Energy
Paulette Marshall	OSDH	Lisa Kuefler	Tinker AFB EM
Jason Miller	Luther Fire	Jeremy Robbins	MWC FD

1. Called to order by Jon Hall.
2. Previous meeting minutes were reviewed and approved. Motion to approve by R. Micue, 2nd J. Carter.
3. Treasurer's Report – The group reviewed the May and June 2011 treasurer's reports. Motion to approve by G. Renfrow, 2nd R. Micue.
4. Public Comments – None.
5. Spill Notifications – None.
6. Old Business –

6.1- HMEP Grant Funding Ideas- Jon polled the group for ideas for objectives for the LEPC to request grant funding to accomplish those objectives. Jon mentioned the idea of adjusting the by-laws in the future to include a sub-committee devoted to safety performance indicators (SPIs). In the mean time the LEPC may have an ad-hoc committee in place, until it is decided whether to keep the SPI as a standing committee. Although the LEPC may not require the HMEP funds right now the group should still work to focus on objectives to meet to continue to serve the community. Ron Micue brought up the idea of reaching out to local industries that could greatly impact our local community and encouraging them to attend meetings and help the LEPC assist them in preparedness. The committee will vote next month on the development of an SPI committee.

6.2- Emergency Response Plan Review- This topic will be moved to the August 2011 agenda.

6.3- HAZMAT Awareness-July Review/October Location-The feedback from the HAZMAT awareness class was positive. The majority of the class attendees were from the volunteer fire departments. Recommendations were made to hold the close in the western area of Oklahoma county. The next course is scheduled for October 1st, 2011. Jon Hall will contact county extension center or the fire services academy. Once the course is confirmed

6.4- TransCAER Anhydrous Ammonia Training Videos- Jon Hall has received the anhydrous ammonia training videos from TransCAER. Committee members were welcome to take a free copy of the training disk with them.

6.5- June LEPC Meeting/Training at EOC Discussion-The exercise simulation from Jeff Canaday went very well at the June LEPC meeting. The group was very involved in the discussion.

6.6- Central Area Workshop Support- The LEPC supported the Central Area Workshop last year by donating \$500 to the workshop. This workshop is focused on central area emergency managers. The workshop will be held from November 2nd-November 4th, 2011. The conference will be attended by emergency managers, fire departments, and other first responders. The LEPC will be able to have a table at the conference. Motion to approve a \$500 donation by M. Bower, 2nd D. Burright.

7. New Business –

7.1- The September meeting is set to be scheduled at Oklahoma City Community College (OCCC). Lisa Teel will host the meeting and provide a tour of their facilities.

7.2- Bill Ward will provide a briefing on military support to civil authorities (MSCA) at the August meeting. UPDATE: Mr. Ward will be unable to present at the August meeting due to military activation.

8. Program- Elizabeth Billingsley, Dispensing Coordinator for Oklahoma City County Health Department-Mass Immunization and Prophylaxis Sites (MIPS) Program-Elizabeth provided a brief introduction to the program and push partners. MIPS is how public health gets pills and vaccines out to the population in their area of responsibility. The pull strategy is when points of distribution (PODs) are used to bring the public to certain locations to pick up necessary prophylaxis. The push strategy is where medications are distributed to community partners to be distributed to their employees and family members. As a push partner there is no cost for medication and training. It is more likely that employees will get necessary prophylaxis quickly and continue business operations. If anyone is interested in becoming a push partner they should contact Elizabeth Billingsley. People are also welcome to join OK MRC to volunteer to assist at the public PODs during emergencies. For more information on becoming a volunteer please visit www.okmrc.org.

9. Meeting Adjournment.

Next Meeting: August 10th, 2011