

Minutes of the Meeting

OK County LEPC Meeting

September 10th, 2014 – 2:00 PM
MWC Neighborhood Services Complex

Meeting called by: Lisa Kuefler
Minutes Taken by: Brook Pintens

Members Present

Mike Bower	MWC EM	Mike Herren	MWC FD
Jerry Bower	OCCHD	Brook Pintens	EDMOND EM
Rebecca Dallen	OKC SWQ	Lisa Kuefler	TAFB EM
Dalton Jackson	OUHSC	Jami Murphy	DEQ
Andrea Kyker	OUHSC	Curtis Driscoll	OKOHS
Jeremy Robbins	MWC FD	SFC Kyle Glisson	63 rd CST
Garrett Mattlock	MWC FD	R. Paul Streets	MWC SWQ
Chad Flint	MWC FD	Gerald Sewell	PRC
Caleb Bryant	MWC FD	Jeff Canady	PRC

1. Called to order by Lisa Kuefler.
2. Program: Major Mike Herren with the Midwest City Fire Department provided a briefing on the MWC FD HAZMAT Team. His presentation included the history of MWC FD HAZMAT and the inclusion of a FEMA Region 6 CBRNE Trailer into their response capabilities. MWC FD HAZMAT team members provided a tour of the CBRNE trailer and further explained response capabilities.

Paul Streets with Midwest City Storm Water Quality briefed on the Household Hazardous Waste (HHW) Program. His presentation included an overview of the process of disposal citizens must follow and materials appropriate for disposal. Mr. Streets provided a tour of the HHW customer area and further explained the process for residents to drop off items for disposal and opportunities to reuse products.

3. Previous meeting minutes were reviewed with the group. Motion to approve by J. Bower, 2nd J. Murphy.
4. Treasurer's Report – Reviewed the treasurer's report for August 2014. Motion to approve by M. Bower, 2nd J. Bower.
5. Public Comments – None.
6. Spill Notifications – R. Dallen briefed on the following spills: 8/28/14 100 gallons of diesel fuel at Hefner & Kelley. Atlas Paving was the responsible party and remediation was done by a contractor.

7. Old Business –

7.1 SWQ Workshop Sponsorship – R. Dallen requested up to a \$100 sponsorship from the LEPC to purchase 2 weather radios for door prizes at the Storm Water Quality Workshop. The free workshop will include two sessions held at the OKC Zoo's Rosser Conservation Education Center Auditorium. One session on October 8th, 2014 at 8:30 a.m.-12:30 p.m. and a second session on October 9th, 2014 at 8:30 a.m.-12:30 p.m. Attendees only need to attend one session. Motion to approve by M. Bower, 2nd C. Driscoll.

7.2 Training Opportunities – L. Kuefler briefed membership on current training opportunities. More information and links to sign up are located under the Training tab on the LEPC website. C. Driscoll from OKOHS also addressed membership on some upcoming training being offered by OKOHS. As more information becomes available it will be posted under the Training tab on the LEPC website.

7.3 Table Top Exercise – On October 8th, 2014 from 9 am – 2 pm at the RMACC the Oklahoma County LEPC, in partnership with Jeff Canady and Gerald Sewell from Pipeline Regulatory Consultants, will be hosting a table top exercise related to a Natural Gas Pipeline Incident. Mr. Canady provided a brief expectation of the exercise. To obtain an accurate count of those planning to attend, please RSVP to okcountylepc@gmail by October 3rd, 2014. A motion to approve sponsorship of the lunch for the exercise was made by J. Robbins, 2nd J. Murphy.

7.4 Upcoming Meetings-

October: Natural Gas Pipeline Incident Table Top Exercise, will be held at the RMACC

November: Table Top Exercise, hosted by Chesapeake Energy. (Tentative)

December: Will be hosted by the State Office of Emergency Management with a tour of the State EOC to follow the meeting. Look for a RSVP email request in November.

January: Will be hosted at Devon Energy.

7.5 TRANSCAER- The current state coordinator for TRANSCAER, Jon Hall, is relocating to Texas. This is a volunteer position that assists with coordinating the training, events, and support that TRANSCAER provides to Oklahoma. If you are interested in becoming the Oklahoma State Coordinator or would like more information please email jon.d.hall@faa.gov.

More information about TRANSCAER can be found at their website: <http://www.transcaer.com>

-OR-

View the TRANSCAER brochure at: <http://www.transcaer.com/docs/Brochures%20PPTs/TranscaerPPT-Review.pdf>

7.6 HotZone Conference Sponsorship- M. Bower briefed membership on the history of this conference and the LEPC involvement. A motion for \$500 sponsorship for M. Bower's attendance was made by J. Murphy, 2nd C. Driscoll.

7.7 Promotional Items- L. Kuefler received a quote from MTM Recognition for pens and notebooks similar to what has been previously purchased from them. Pricing has gone up, but it is consistent with online pricing from other vendors; .95 cents per notebook and .48 cents per pen. An order of 500 notebooks and 1000 pens (including shipping and tax) would be under \$1,200. A motion to approve this purchase was made by M. Bower, 2nd J. Bower.

8. New Business – None.
9. Meeting Adjourned.

Next Meeting: October 8th, 2014