

# Minutes of the Meeting

**OK County  
LEPC Meeting**  
**December 11, 2019 2:00 PM**  
**Trilink,  
Oklahoma City**

Meeting called by: TJ Menzer  
Minutes Taken by: David Barnes

## Members Present

Carla Hayes	Innospec	Blake Steffensen	AAR Aircraft Service
Larry Hansen	OKC Fire Dept	Tommy Curry	OKC Fire Dept
Matt Stillwell	Edmond EM	Rebecca Dallen	OKC SWQ
Kevin Bahjat	OKC SWQ	Sylvain Hache	OKC SWQ
Phillip Mee	OKC SWQ	Tracey Bender	OEM
Cathy Siefried	Inframark	Emily Darrow	Moon Chemical
Cameron Dunn	Moon Chemical	David Barnes	OK CO EM
Greg Whitworth	OK CO EM	Nicholas Rutledge	OK CO EM
TJ Menzer	Edmond EM		

1. Called to order by T. Menzer.
2. September Meeting Minutes – Minutes were reviewed with the group. Motion to approve by D. Barnes, 2<sup>nd</sup> L. Hanson.
3. Treasurer's Report – Treasurer's report for 2019 quarter three were reviewed. Motion to approve by G. Whitworth, 2<sup>nd</sup> L. Hanson.
4. Round Table Discussion – None
5. Spill Notifications – One spill notification from Del City. Report has been forwarded to LEPC and County EM
6. Old Business –
  - 6.1 Training Opportunities – T. Menzer briefed membership on local training opportunities. Information can be found on the website under the Training tab.
  - 6.2 SWQ Workshop – R. Dallen briefed the group on the recent SWQ Workshop. The workshop was a success and she advised the next workshop will be on May 12, 2020.
  - 6.3 Oklahoma County Hazard Mitigation Plan Discussion – D. Barnes and G. Whitworth advised the group that most of the jurisdictions had provided their mitigation plan local adoption resolutions and are waiting on the remaining. The intent is to provide all adoption resolutions to FEMA as a group by the end of the calendar year.
  - 6.4 Official Phone Number – D. Barnes offered to use one of the county phone lines as the official LEPC line. The new official phone number is (405) 713-1360.
  - 6.5 Officer Elections – No nominations were made for the Chair position. C. Siefried offered to the LEPC in any

way possible. It was agreed that T. Menzer would serve the next term as Chair and C. Siefried would serve as Vice Chair.

6.6 2020 Meeting Dates – Initial meeting dates for 2020 conflicted with other events on two of the four proposed dates. The group agreed that during the first meeting of 2020 the LEPC would vote to the proposed change of meeting dates being the immediate Thursday following the current listed meeting dates.

7. New Business – None

Meeting Adjourned.

Program: Tracey Bender of Oklahoma Emergency Management provided a tabletop exercise for the group which focused on flood hazards. An Exercise After Action Report was prepared and is available upon request.

**Next Meeting: February 12, 2020**